

## **Advertisement for the position of Field Manager with Centre for Sustainable Employment, Azim Premji University**

Centre for Sustainable Employment (CSE), Azim Premji University (APU), in collaboration with IIM-Bangalore, University of Cambridge and University of Western Australia is leading a large labour survey - in two states in India (Karnataka and Rajasthan) this year to understand the ways in which social identity plays a role in the job market. The results of this survey will comprise the next State of Working India 2020 Report.

We are looking for two Field Managers to manage the survey. The details of the position and the requirements are listed below.

### **About APU & CSE:**

Centre for Sustainable Employment (CSE) at Azim Premji University, conducts and supports empirically grounded research in areas of work, labour, and employment. The Centre regularly brings out the State of Working India (SWI) report documenting major trends and issues in the Indian job market. For more details see: <https://cse.azimpremjiuniversity.edu.in/>

### **Job Responsibility**

The primary responsibility of this role is to manage and co-ordinate the primary labour survey in the field.

#### **As the Field Manager, you will be expected to:**

1. Manage and direct all components of the field work including working with field investigators and the CSE field team.
2. Train and supervise field teams
3. Ensure standard operating procedures are followed in the field, survey instrument and data collection is administered as per protocol, and data quality is maintained.

One position will be based in Rajasthan or Bihar, and the other position in Karnataka. The job will entail local travel as well as occasional travel to Bengaluru.

### **Qualifications**

- The candidate should have a Bachelor's degree, preferably in social sciences, and/or related disciplines.
- Minimum two years of experience in managing large quantitative surveys or teams is required.
- Experience in managing CAPI based surveys (computer assisted personal interview) and proficiency in data analysis is preferred.
- The candidate should have a strong attention to detail, excellent management and organizational skills, ability to successfully complete assigned tasks and meeting deadlines.
- The applicant will need to have strong interpersonal skills and demonstrate the ability to be a team player. The candidate should be comfortable in English and fluent in either Kannada or Hindi.

### **Duration**

We are looking for a minimum commitment for nine months to one year starting September 2019. This may be extended based on performance.

### **Remuneration**

Salary will be commensurate with experience and qualifications.

Please send your C.V. with a covering letter stating your suitability for the role to [cse@apu.edu.in](mailto:cse@apu.edu.in), with subject line: "**Application for Field Manager position**". Last date for submission of CV along with a cover letter is July 15th, 2019.